

North East – Brierley | Hemsworth | Monk Bretton | Ryhill | Staincross

South – Hoyland & Birdwell | Darfield Wesley | Great Houghton | Pilley | Wombwell

North West - Buckley | Dodworth | Emmanuel | Higham | Kexborough

Volunteering Outline - Role Description

Volunteer Role Title: **Lunch Club Helper**

Location: Barnsley Methodist Circuit

Responsible to & supported by: Ministers, Lay Workers, & Church & Chapel representatives

What is a lunch club & a lunch club helper?

A lunch club is a friendly and welcoming place where you can socialise with others and take part in enjoyable activities - there will be a hot meal and refreshments.

A Lunch Club Helper is a person who assists the Lunch Club Leader.

Skills Required

- Communication Skills
- Friendliness and approachability
- Enthusiasm
- Work with and within a team

Time / Commitment Required

- 2.5 hours at lunch club itself on Tuesday (this can be split between helpers if preferred)

The role of a lunch club volunteer helper

- Be in Chapel at the agreed time & day
- Help set up & put away the furniture (tables, chairs etc.)
- Assist the leader with the smooth running of the Lunch Club
- Meet and greet diners
- Show new members where to sit and location of toilets etc.
- Chat to diners, & wherever possible and try to eat on different tables each week
- Help the Leader deal with issues as they arise on the day

What requirements are needed to fulfil to be a lunch club volunteer helper?

- Recommended but not compulsory until September 2027 - as a minimum - Completion of the Foundation module: Creating Safer Space: Safeguarding Children, Young People and Vulnerable Adults Course which takes approx. 2-3 hours (every 4 years) & passing on any observed or communicated concerns or worries relating to any person attending the chapel to the Worship Steward, Safeguarding officer and / or minister.

- Recommended but not compulsory until September 2027 - a satisfactory Enhanced Disclosure from the Disclosure Barring Service (DBS) (every 5 years) – volunteers will be asked to provide all relevant documents for these checks. There is no cost to the volunteer for this check.
- Recommended but not compulsory - completion of the EDI (Equality, Diversity & Inclusion) Training Course.
- Recommended but not compulsory - completion of the Unconscious Bias training.
- Recommended but not compulsory - Level 2 Food Hygiene Certificate

This role outline was approved by Barnsley Circuit Meeting on 17th September 2026 and will be reviewed annually.

Please refer to the Circuit website for contact details of all chapel Leadership Teams, Church Council members, Circuit Meeting representatives & Circuit Leadership Team members.