

North East – Brierley | Hemsworth | Monk Bretton | Ryhill | Staincross

South – Hoyland & Birdwell | Darfield Wesley | Great Houghton | Pilley | Wombwell

North West - Buckley | Dodworth | Emmanuel | Higham | Kexborough

Volunteering Outline - Role Description

Volunteer Role Title: **Oasis Café (Coffee Morning) Leader**

Location: Barnsley Methodist Circuit (Emmanuel)

Responsible to & supported by: Ministers, Lay Workers, & Church & Chapel representatives

What is the ‘Oasis Café’ coffee morning & the Oasis Café leader?

The ‘Oasis Café’ is a friendly and welcoming place for people with dementia and their carers, and people who are lonely or vulnerable, where they can socialise with others and take part in enjoyable activities - there are generally hot & cold refreshments and sometimes cake and biscuits.

The Leader is the person who is responsible for & organises all aspects of the smooth running of the Oasis Café coffee morning. They create, along with other team members, a friendly atmosphere where attendees feel welcome and included.

Skills Required

- Communication Skills
- Friendliness
- Enthusiasm
- Ability to work within a team
- An empathy with dementia sufferers and their carers

Time / Commitment Required

- 40 – 60 minutes setting up before the event
- Approximately 3 hours on day of event

The role of an Oasis Café leader

- Helpers are available
- Event is advertised locally
- Room is set up ready for the event
- Refreshments are purchased and appropriately stored ready for use
- Chat to visitors old and new, answer questions etc
- Monies handed to the person taking responsibility for this on the day, banker if possible, but a safe key-holder if not
- All money securely stored in the safe
- Check all washing and clearing up is completed and that washing is taken away
- Check room is ready for next user
- Ensure building is clear and that all lights etc. are switched off and lock up.

What requirements are needed to fulfil to be an Oasis Café leader?

- As a minimum - Completion of the Foundation module: Creating Safer Space: Safeguarding Children, Young People and Vulnerable Adults Course which takes approx. 2-3 hours (every 4 years) & passing on any observed or communicated concerns or worries relating to any person attending the chapel to the Worship Steward, Safeguarding officer and / or minister.
- A satisfactory Enhanced Disclosure from the Disclosure Barring Service (DBS) (every 5 years) – volunteers will be asked to provide all relevant documents for these checks. There is no cost to the volunteer for this check.
- Recommended but not compulsory - completion of the EDI (Equality, Diversity & Inclusion) Training Course.
- Recommended but not compulsory - completion of the Unconscious Bias training.
- Preferred / recommended but not compulsory - First Aid certificate (every 3 years).

This role outline was approved by Barnsley Circuit Meeting on 17th September 2026 and will be reviewed annually.

Please refer to the Circuit website for contact details of all chapel Leadership Teams, Church Council members, Circuit Meeting representatives & Circuit Leadership Team members.